

*Apalachicola-Chattahoochee-Flint (ACF) Stakeholders*  
**GOVERNING BOARD**

**Lake Blackshear Resort  
Cordele, Georgia**

**December 11-12, 2013  
1:00 pm Wednesday – 3:30 pm Thursday**

***DRAFT AGENDA***

**Meeting Objectives/Desired Outcomes:**

- **Hold Annual Meeting of the ACFS;**
- **Receive update from United States Army Corps of Engineers;**
- **Approve ACFS officers and executive committee (EC) members for 2014;**
- **Adopt 2014 budget and authorize EC to enter into professional services contracts;**
- **Seek consensus on an amendment to the Charter and Bylaws and Operating Procedures creating a framework for the release of information and reports;**
- **Discuss next steps and potential next Phase of SWMP;**
- **Review and adopt the 2014 Annual Plan**
- **Hear a report from The University Collaborative about the gaps analyses and discuss functions that might be desirable for a tri-state institution to undertake;**
- **Learn about other ACFS committee and work group activities, and organize next steps including:**
  - **Financial report and learn about ongoing fundraising activities;**
  - **Updates from Issues, Membership, Intergovernmental Affairs, and Education and Outreach Committees.**
- **Suggest topics for next Governing Board meeting and plan next steps.**

**Wednesday, December 11, 2013**

*[Executive Committee will meet from 10:00-noon.]*

12:30-1:00      Registration, Informal gathering

1:00-1:20      Welcome, Introductions, Meeting Objectives and Agenda

*Advance materials: ACFS Dec 11-12 Governing Board Meeting Agenda*

*Billy Turner, ACFS Chair*

*Gail Bingham, facilitator*

1:20-2:30      Information Session: Water Management Issues in the ACF Basin and Update on Water Control Manual Revisions

*Objective: Opportunity to learn about water management issues from the perspective of USACE leadership.*

*Presentation*

*Kristina Mullins, United States Army Corps of Engineers*

*Questions and Discussion*

2:30-2:45      BREAK

- 2:45-3:00      Old Business  
*Objective: Approve October 2013 Meeting Notes. Complete any other old business.*  
*Advance materials: October 2-3, 17 and 30 2013 GB Meeting Summaries*  
 Billy Turner, ACFS Chair
- 3:00-4:30      ACFS Charter Amendment  
*Objective: Seek consensus on recommending an amendment to the Charter and Bylaws to the General Membership and an amendment to the Operating Procedures, which would create a framework for the release of information and reports.*  
*Advance materials: ACFS Charter Amendments 12 05 2013 for Distribution; ACFS Operating Procedures Amendments 12 03 2013 for Distribution*  
*Presentation [15 min]*  
 Tim Thoms, Charter Review Committee Chair  
*Questions and Discussion [75 min]*
- 4:30-4:45      BREAK
- CONVENE THE ANNUAL MEETING**
- 4:45-5:15      ACFS Annual Report  
*Objective: Hear a report on the year's accomplishments.*  
*Advance materials: 2013 Annual Plan Summary Chart; Dec 2013 Financial Report*  
*Presentation [15 min]*  
 Billy Turner, ACFS Chair  
 Greg Elmore, Finance Committee Chair  
*Questions and Discussion [15 min]*
- 5:15-5:30      ACFS Charter Amendment  
*Objective: Seek consensus on the recommended amendment to the Charter and Bylaws.*
- 5:30-5:45      Public Comment
- 5:45              ADJOURN FOR THE DAY
- 6:30              Reception and Dinner

**Thursday, December 12, 2013**

- 7:45 Continental Breakfast
- 8:30-8:45 Reconvene Governing Board Meeting  
*Objective: Reflection from Day One; Review agenda for today.*  
TBD, *incoming ACFS Chair*  
Gail Bingham, *facilitator*
- 8:45-9:45 Open Discussion  
*Objectives: Complete any unresolved decisions carried over from Day One. Address additional topics that arose during the meeting.*
- 9:45-10:30 New Business  
*Objective: Approve 2014 budget, authorize EC to enter into professional services contracts, ratify new officers, and look ahead to plans for 2014.*  
*Advance materials: Draft ACFS 2014 Operating Budget*  
*Presentations on new business items*  
Billy Turner, *ACFS Chair*  
Greg Elmore, *Finance Committee Chair*  
*Facilitated Discussion and Decisions:*  
Proposed Budget Motion: Adopt proposed ACF Stakeholders Budget for 2014  
Proposed Professional Services Motion: Authorize EC to contract with Craig Pendergrast, Gail Bingham and Mark Masters subject to adopted budget.  
Ratify 2014 Officers  
*Presentation on plans for 2014*  
TBD, *incoming ACFS Chair*
- 10:30-10:45 BREAK
- 10:45-11:45 Discussion: Institutional Options  
*Objectives: Learn about the results of the TUC gaps analysis and discuss functions that might be desirable for a tri-state institution to undertake.*  
*Overview Presentation*  
Laurie Fowler and Shannon Bonney  
*Facilitated Discussion*
- 11:45-12:15 Issues Committee: 2014 Annual Plan  
*Objectives: Review, revise as needed and approve the 2014 Annual Plan*  
*Advance Materials: Draft ACFS 2014 Annual Implementation Plan*  
*Presentation*  
Jim Phillips, *Issues Committee chair*  
*Facilitated Discussion and Decision*
- 12:15-1:30 LUNCH

- 1:30-2:30      SWMP Project Status and Next Steps  
*Objective: Presentation of project status and upcoming project activities. Seek consensus on a new Phase H of the SWMP.*
- Advance materials: Motion to Authorize Phase H of the SWMP*
- Presentation*  
Brad Moore, TOCWG chair
- Facilitated Discussion and Decision*
- 2:30-3:15      Committee and Work Group Status Reports  
*Objectives: Learn about current committee and work group activities. Includes current fundraising report and other committee activities.*
- Advance materials: Fundraising Report*
- Finance Committee and Fundraising*  
TBD, Finance Committee chair  
Brad Currey, Fundraising chair
- Membership Committee*  
Jim Poff, Membership Committee chair
- Intergovernmental Affairs Committee*  
Betty Webb, Intergovernmental Affairs Committee chair
- Education and Outreach Committee*  
Kathy Nguyen, Education and Outreach Committee chair
- Issues Committee*  
Jim Phillips, Issues Committee chair
- 3:15-3:30      Wrap up and Next Steps  
*Objectives: Summarize decisions and next steps, with assignments. Identify possible topics for the next GB meeting, and discuss dates and location.*
- 3:30              ADJOURN MEETING